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Helpful Hints for a Smooth Move

- 1. All boxes should be taped top and bottom.
- 2. We cannot move aerosol cans, matches, liquids or other flammables. These items are your responsibility. This applies to local and long distance moves.
- 3. All pictures, mirrors, marble and glass tabletops, lamps and lamp shades should be carefully packed and labeled. Or, if you prefer, you can move these items yourself. If you would like Shur-Way to pack these items for you, please let us know in advance so we can complete this important job the day before your move.
- 4. Large dressers should be emptied before the movers arrive. Please discuss this with your estimator.
- 5. Young children, cats, dogs or other pets should not be at home the day of your move if at all possible. Shur-Way movers work at a cautious but fast pace and do not want anyone to get hurt during your move.
- 6. Fragile and valuable items should be packed away in boxes and placed in a corner of a room. Be sure to mark these boxes "FRAGILE." Point them out to Shur-Way movers. If desired, you can move these boxes yourself.
- 7. Hallways and walkways should be left clear so Shur-Way movers can have free access to your house.
- 8. Disconnect all TVs, stereos, washers and dryers, refrigerators, freezers, water lines, etc., before Shur-Way arrives.
- Use moving boxes whenever possible. Your move can take longer than the estimate if you use too many small boxes.
- 10. All beds -- including waterbeds, bunks and cribs -- should be dismantled before Shur-Way movers arrive. Shur-Way will provide this service if you don't have the proper tools or would rather not dismantle the beds yourself.
- 11. Mark all your boxes clearly, identifying which room or location the boxes are to go into at your new home.
- 12. Someone should be at your new home with a floor plan showing where your furniture and boxes should go. This will help speed up your move, reducing the possibility of your move exceeding the estimate.
- 13. Clearly mark all boxes and furnishing planned for a partial move. This will make for a more efficient and cost-effective move.
- 14. Remove all items from your attic, rafters and crawl space before Shur-way movers arrive. If desired,

Shur-Way movers can remove these items for you, at an additional charge.

- 15. Shur-Way can tape up open boxes on the day of your move for an additional charge (*by the hour*). However, we cannot be responsible if something breaks inside the box. An obvious exception: if we accidentally drop or damage the box during your move.
- 16. Empty coals and ashes from your barbeque grill. Also drain fuel from gas containers, lawnmowers, snow blowers, edge trimmers, etc.
- 17. Put down plastic coverings to protect rugs and floors. Shur-Way will provide rug runners as extra protection. Please let our office know in advance if you will need this service.
- 18. Clear all sidewalks and drive ways of snow and ice before Shur-Way movers arrive. As a courtesy, please leave a pitcher of water and glasses for the movers, especially during a warm summer move.
- 19. Let our office know in advance of any changes in your plans. This will allow us to make necessary adjustments without undue inconvenience and cost to you.
- 20. All pressed wood pieces of furniture will not be covered under the Customer Protection Plan unless they are taken apart.